



## Morgan County Right-of-Way permit Application

**Please read:** This permit application is for the purpose of working within a Morgan County Ohio, County road. The Morgan County Engineer does not hold the authority to approve work within a State OR Township Right-Of-Way. You must contact ODOT for State right-of-ways and the specific township for township road right-of-ways. The township trustees contact numbers are available on our website. **Attachments:** No permit applications will be approved without including the correct mapping of the work area. Please include the work area mapped on our [Morgan County GIS Parcel viewer](#). Also all work to be completed in the ROW must be shown in feet from edge of pavement. Applicant must read Page 2 of this Application for rules and regulations before signing this application.

### Applicant/Owner Information:

Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Contractor Information:

Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Email: \_\_\_\_\_ Cell: \_\_\_\_\_

### Project Location:

Nearest address: \_\_\_\_\_ County Road # \_\_\_\_\_  
County Road Name: \_\_\_\_\_ Township of: \_\_\_\_\_  
Estimated construction start: \_\_\_\_\_ Construction End date: \_\_\_\_\_  
Lane Closure required ☐ Yes ☐ No (Maintenance of Traffic Plan required if Yes)

### Description Of Work:

☐ Electric ☐ Gas ☐ Cable ☐ Fiber Optic ☐ Telecommunications  
☐ Other \_\_\_\_\_

**Electric:** Include Morgan County GIS mapping, ALL New/Replacement poles MUST be at least 8' from E.O.P.

☐ Installing new poles # of Poles \_\_\_\_\_ ☐ Replacing existing poles # of Poles \_\_\_\_\_ ☐ Overhead/Aerial only (no pole work)  
☐ Underground ☐ Other \_\_\_\_\_

**New/Replacement poles:** Length of line \_\_\_\_\_ (FT) Vertical Clearance over roadway \_\_\_\_\_ (FT)  
Minimum: 18ft ABOVE centerline

**Underground:** Horizontal Directional (HDD) Jack and bore method  
Depth of trench: \_\_\_\_\_ (IN) Length of Line: \_\_\_\_\_ (FT)  
Kind of Pipe: \_\_\_\_\_ Size of Pipe: \_\_\_\_\_ (IN)

### Application completed by:

☐ Contractor ☐ Owner Print name \_\_\_\_\_  
Signature \_\_\_\_\_

*Per resolution 25-122 approved by the Morgan County Commissioners on February 18, 2025, The Morgan County Engineer will now handle all related responsibilities. A copy of this resolution can be found on the Engineer's website.*

\_\_\_\_\_  
Engineer Approved

\_\_\_\_\_  
Date

## ROW Application Rules & Regulations

**By signing Page 1 of this application Contractor and Owner agree to the following:**

### **Underground:**

The applicant agrees to protect all **underground** line with a casing and to place said line and casing at a minimum of **(3) feet** below the bottom of the ditch, to install said line and casing by horizontal direction drilling (HDD) or jack and bore method as the County Engineer may direct, burying alongside of highway with minor exceptions, the proposed line being placed within the confines of public right-of-way at a minimum depth of **36 inches** and to leave the surface to the satisfaction of the Morgan County Engineer.

**NOTE: Cable plowing is NOT allowed in the public right of way.**

### **Aerial:**

The applicant agrees to protect said **Aerial** line with a minimum of **18 feet ground clearance** at the highest point of roadway surface when crossing all roadways. All structures being placed within the County right-of-way must maintain a **minimum offset of 8 feet** from edge of pavement for traffic safety. (Variance requests may be considered in special cases), and to leave the surface to the satisfaction of the Morgan County Engineer.

### **All Applicants:**

\*Applicant assumes all liability for any damages, accidents, property damage or bodily injury resulting from said installation.

\*The Board of Morgan County Commissioners, by signing this, give permission to place the lines and/or cables within the confines of the County Highway Road System, only for the person, corporation, or company submitting this application.

\*NO LINES SHALL GO OVER OR THROUGH STRUCTURES AS CULVERTS, BRIDGES, ETC.

\*By granting permission, The Board does not purport to grant permission on behalf of any other person or entity having an interest in the land that may be affected and the duty of obtaining all other necessary permissions from the owner of any other interest in the land remains on the person, corporation, or company submitting this application.

\*The County shall not be liable for any damage done to any cables or lines in the ordinary maintenance of its roads. The applicant is to pay for a county inspector on the job as required by the County Engineer.

\*Your petitioner further agrees to save Morgan County harmless from all claims of damage by laying, maintaining, operating, repairing, relocating, and finally removing its lines.

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**The County Engineer must be notified at least (2) working days before project commencing on the actual installation.**

**Please see Engineer's website for drawing examples.** <https://engineer.morgancounty-oh.gov/>